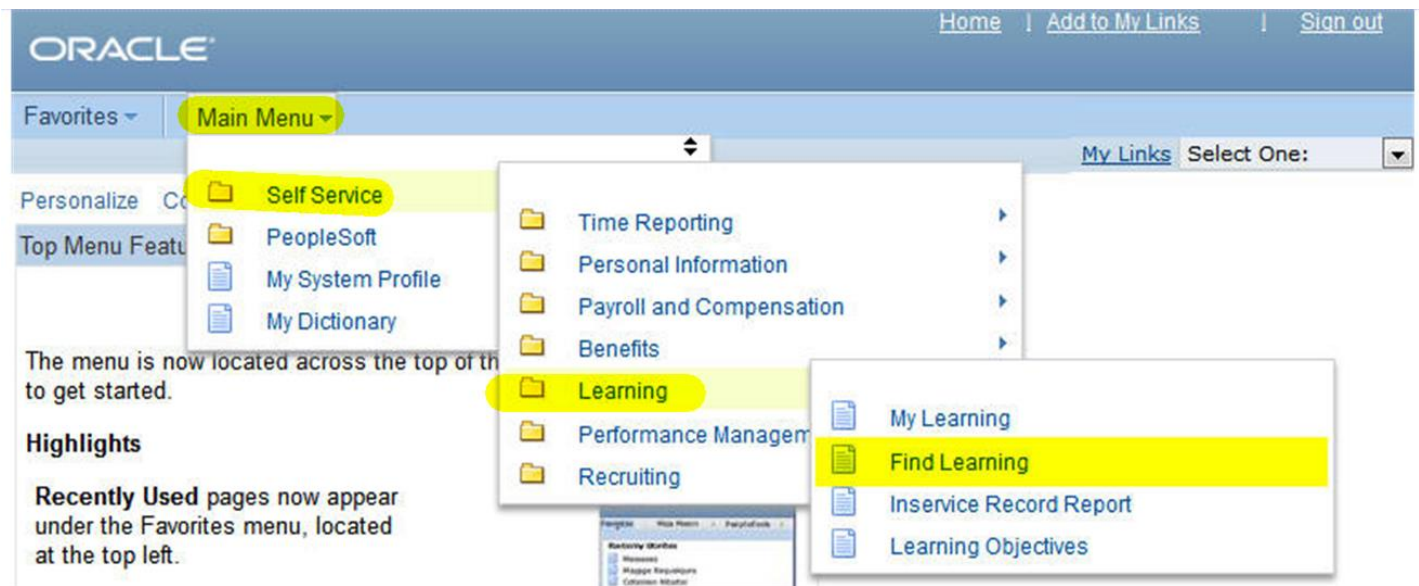


To Enroll into Guest Teacher Courses

From your browser go to: **lcapst.org** then **PeopleSoft Logon**
Use your District email address and password to log in (two screens from home).

1. Click the [**Main Menu**] link.
2. Click the [**Self Service**] link.
3. Click the [**Learning**] link.
4. Click the [**Find Learning**] link.
5. SEARCH term is **guest** [**ENTER**].
6. You may have to scroll down the list to [**ENROLL**] into your course.



Courtesy of:



The **lcapst** is an advocacy organization that champions benefits, better pay, and training; helps look out for the overall welfare of substitute teachers in Lee County FL.

lcapst.org