



## IDENTIFYING AND REPORTING CHILD ABUSE AND NEGLECT TRAINING

F.S. CHAPTER 39, SECTION 201 REQUIRES MANDATORY REPORTING OF KNOWN OR SUSPECTED CHILD ABUSE, ABANDONMENT, OR NEGLECT. F.S. 415 REQUIRES MANDATORY REPORTING OF KNOWN OR SUSPECTED ABUSE, NEGLECT, OR EXPLOITATION OF ADULT DISABLED STUDENTS.

*Completion certificates should be maintained by a designated staff member in your school/location. Each school/location will be provided with a form to record staff completions and will provide a copy to Student Welfare & Attendance.*



The School District of Lee County  
2855 Colonial Boulevard  
Fort Myers, FL 33966

Lee County School  
District requires training  
for:

- District Administrators
- New teachers
- Experienced teachers new to school district
- Guest teachers\*

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**Enroll Here:**

<http://www3.fl-dcf.org/RCAAN/>

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**Schools** please submit completed forms to the Department of Student Welfare and Attendance.

**Guest Teachers** please submit your completion certificates to Student Welfare & Attendance.

Attn: Jennifer Torres  
[JenniferMTo@LeeSchools.net](mailto:JenniferMTo@LeeSchools.net)  
(239) 337- 8522

# Re: Identifying and Reporting Child Abuse Required Training

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You can enroll in the training at: <http://www3.fl-dcf.org/RCAAN/>

- Enroll as a new user
- Use your leeschools.net email address
- Use a new password for this site
- Enter any Lee County school in which you have subbed
- Upon completion, print out your certificate
- Add your DID# onto the certificate
- **Make a copy** and send **it** directly to:

**Jennifer Torres**  
**Student Welfare and Attendance**  
**School District of Lee County**  
**2855 Colonial Blvd**  
**Ft Myers, FL 33966**

TIPS: Sourcebook is over 100 pages; Quick Guide is 3 pages.


It is suggested that you set aside an hour to complete this training in one fell swoop.



The **lcapst** is an advocacy organization that champions benefits, better pay, and training; helps look out for the overall welfare of substitute teachers in Lee County FL.

**[lcapst.org](http://lcapst.org)**

# SAMPLE ENTRY...



First Name:

Last Name:

Email:

Password:

Place of Employment:  Public school or  Private school  Other

District:

School:

DOE Number (?):  (optional)

Please verify you are human by solving the following math problem.

$4 + 3 = 7$

Once completed, <sup>(1)</sup> print out your certificate, <sup>(2)</sup> make a copy (can be black & white), <sup>(3)</sup> add your DID# to the copy, and <sup>(4)</sup> send it to the District Sub Coordinator:



Jennifer Torres  
Student Welfare and Attendance  
School District of Lee County  
2855 Colonial Blvd  
Ft Myers, FL 33966

BTW: You may also email it (as a pdf or jpg) to her:

[JenniferMTo@LeeSchools.net](mailto:JenniferMTo@LeeSchools.net)

239/ 337-8522

