



Lee County School
District requires training
for:

- District Administrators
- New teachers
- Experienced teachers new to school district
- Substitute teachers*

Enroll Here:

<http://www3.fl-dcf.org/RCAAN/>

IDENTIFYING AND REPORTING CHILD ABUSE AND NEGLECT TRAINING

F.S. CHAPTER 39, SECTION 201 REQUIRES MANDATORY REPORTING OF KNOWN OR SUSPECTED CHILD ABUSE, ABANDONMENT, OR NEGLECT. F.S. 415 REQUIRES MANDATORY REPORTING OF KNOWN OR SUSPECTED ABUSE, NEGLECT, OR EXPLOITATION OF ADULT DISABLED STUDENTS.

Completion certificates should be maintained by a designated staff member in your school/location. Each school/location will be provided with a form to record staff completions and will provide a copy to Student Welfare & Attendance.



The School District of Lee County
2855 Colonial Boulevard
Fort Myers, FL 33966

Schools please submit completed forms to the Department of Student Welfare and Attendance.

Substitute Teachers please submit your completion certificates to Student Welfare & Attendance.

Attn: Jennifer Zengel
JenniferMZ@LeeSchools.net
(239) 337- 8522

Re: Identifying and Reporting Child Abuse Required Training

You can enroll in the training at: <http://www3.fl-dcf.org/RCAAN/>

- Enroll as a new user
- Use your leeschools.net email address
- Use a new password for this site
- Enter any Lee County school in which you have subbed
- Upon completion, print out your certificate
- Add your DID# onto the certificate
- **Make a copy** and send **it** directly to:

Jennifer Zengel
Student Welfare and Attendance
School District of Lee County
2855 Colonial Blvd
Ft Myers, FL 33966

TIPS: Sourcebook is over 100 pages; Quick Guide is 3 pages.


It is suggested that you set aside an hour to complete this training in one fell swoop.



The **lcapst** is an advocacy organization that champions benefits, better pay, and training; helps look out for the overall welfare of substitute teachers in Lee County FL.

lcapst.org

SAMPLE ENTRY...



First Name:

Last Name:

Email:

Password:

Place of Employment: Public school or Private school Other

District:

School:

DOE Number (?): (optional)

Please verify you are human by solving the following math problem.

$4 + 3 = 7$

Once completed, ⁽¹⁾ print out your certificate, ⁽²⁾ make a copy (can be black & white), ⁽³⁾ add your DID# to the copy, and ⁽⁴⁾ send it to the District Sub Coordinator:



Jennifer Zengel
Student Welfare and Attendance
School District of Lee County
2855 Colonial Blvd
Ft Myers, FL 33966

BTW: You may also email it (as a pdf or jpg) to her:

JenniferMZ@LeeSchools.net

239/ 337-8522

